



**National Institute of Technology, Toba College**

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**MEMORANDUM OF UNDERSTANDING**

between

**NATIONAL INSTITUTE OF TECHNOLOGY, TOBA COLLEGE, JAPAN**

and

**COLLEGE OF INDUSTRY AND TRADE, VIETNAM**

This Memorandum of Understanding (MOU) between the National Institute of Technology (NIT), Toba College, Japan, and the College of Industry and Trade, Vietnam (COIT) intends to outline the following procedure for implementing the exchange program. The goal of this program is to establish a cooperative relationship between institutions for education, research, and academic discourse.

Article 1. Both institutions will implement the following based on the principles of respecting each other's independence and for mutual benefit.

1.1. Exchange of students

- NIT, Toba College accepts selected COIT students studying in NIT, Toba College if they meet the requirements of NIT, Toba College and vice versa.
- Organizing exchange activities for studying experience and short courses between both institutions.

1.2. Exchange of academic and administrative staff

- NIT, Toba College accepts COIT's teachers to visit, study and exchange experiences and vice versa.

1.3. Exchange of academic materials, publications and information

- NIT, Toba College supports COIT by reviewing and giving ideas about curricula, syllabi, textbooks and lectures in the field of Mechanics, Electricity – Electronics, IT, Automobile technology and others in COIT.

1.4. Cooperation for joint lectures, research, symposia and projects.

- Both institutions certify the results of students if students pass tests of both institutions under standards of each institution.

1.5. Each institution exchanges information about training equipment, experiment documents and supports each other's necessary issues.

1.6. Both institutions inform societies and companies of each other's image through domestic and international scientific conferences and other programs.

Article 2. Both institutions will accept selected student(s) and staff in each instruction or other affiliates decided by both institutions for implementing the exchange program.

Article 3. Both institutions will decide the acceptable number of selected students and staff for each institution.



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Article 4. Each institution will arrange accommodation in the school dormitory or the like.

Article 5. Exchange student(s), staff and their home institution(s) must have responsibility for the following:

- a) The traveling expenses of exchange student(s) and staff
- b) The accommodation, living and food expenses of exchange student(s) and staff during the exchange program period.
- c) The expenses of health and travel insurance required during the exchange program period
- d) The expenses to cure sickness or injuries of exchange student(s) and staff, and to repair damaged goods.

Article 6. Each institution will nominate an appropriate coordinator for implementing the exchange program. The selected coordinators of both institutions shall keep close contact with each other and lead the exchange program to success.

Article 7. The coordinators must keep close contact with each other during the period of the exchange program to deal with emergency cases.

Article 8. Both institutions will decide the length of students' exchange every year.

Article 9. The duration of this MOU shall be THREE (3) years from the signing date of the MOU. This MOU remains effective unless one of the parties notifies the other to review the terms of the MOU or terminate the MOU except as may be mutually agreed in writing.

Article 10. Any amendment to this MOU must be made with the mutual consent of both institutions.

Article 11. This MOU is not intended to create any legally binding obligations nor contractual relationship between institutions.

Article 12. This document is made in duplicate, and each institution will keep one signed copy.

IN WITNESS WHEREOF the institutions have caused this MOU to be executed by their respective authorized representatives the date of signing.

February 8th, 2025

YUICHI FURUYAMA, Ph.D.

President

National Institute of Technology,

Toba College

Japan

February 8th, 2025

Mr. HAI-BANG NGUYEN

Rector

College of Industry and Trade

Vietnam